

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

P25 Joint Operating Committee

Vacant, Chair
Ryan Sommers, Vice-chair
Vacant, Secretary

*****Draft Meeting Minutes*****

**Friday, October 21, 2022
10:30 a.m.**

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room**

This meeting was held at a physical location with a teleconference option.

County's website at: https://www.washoecounty.gov/technology/board_committees/800mhz_joc.

Agenda

1. CALL TO ORDER/ROLL CALL [Non-action item]

The meeting was called to order at 11:10 a.m.

Present

- | | |
|---|---------------|
| • City of Reno | Dave Cochran |
| • City of Sparks | Jim Kindness |
| • Nevada Air National Guard | David Todd |
| | Curtis |
| • North Lake Tahoe Fire Protection District | Ryan Sommers |
| • Reno-Tahoe Airport Authority | Tracy Moore |
| • Truckee Meadows Fire Protection District | Charlie Moore |
| • UNR | Ed Atwell |
| • US Dept. of Veteran Affairs | Bryan Boren |
| • Washoe County | Jenn Felter |
| • Washoe County School District | Mark Mathers |

Absent

- Pyramid Lake Paiute Tribe
- Reno-Sparks Indian Colony (vacant)
- Truckee Meadows Water Authority
- US DEA (vacant)

Washoe County Deputy District Attorney Mary Kandaras was also present.



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PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

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- 2. PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Radio System Joint Operating Committee agenda. The P25 Radio System Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Radio System Joint Operating Committee as a whole.

There was no response to the call for public comment; no emails were submitted prior to the meeting.

3. ELECTION OF OFFICERS [For Possible Action]

- a. Chair
- b. Secretary

Ed Atwell, UNR, nominated and moved to appoint Tracy Moore, Reno-Tahoe Airport Authority, as Chair. Jim Kindness, City of Sparks, seconded the motion. There were no other nominations, and no public comment was provided. Upon a call for a vote, the motion carried unanimously.

Ed Atwell, UNR, nominated and moved to appoint David Todd Curtis, Nevada Air National Guard, as Secretary. Jim Kindness, City of Sparks, seconded the motion. There were no other nominations, and no public comment was provided. Upon a call for a vote, the motion carried unanimously.

4. APPROVAL OF THE JULY 15, 2022 & SEPTEMBER 8, 2022, MEETING MINUTES [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Jenn Felter, Washoe County, moved to approve the minutes as written. Charlie Moore, Truckee Meadows Fire Protection District, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

5. P25 SYSTEM CONSTRUCTION COST INCREASES [For Possible Action] – A review, discussion, and possible action to provide direction to staff related to cost increases for greenfield P25 Radio Site(s) civil construction including radio towers, equipment shelters, and power systems. The review and discussion of the cost increases will include but not be limited to a review of specific cost increases by radio site; project budget, expenditures, fund balance, potential costs per agency; project and funding timeline; and a discussion of terms of a possible agreement for payments. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services*

Quinn Korbolic, Washoe County Technology Services, reviewed the [presentation](#) for this item focusing on:

- Review of project budget, expenditures and fund balance
- Discussion of project and funding timeline scenarios

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- Review of cost by agency scenario
- Review possible funding sources
- Discussion of Interlocal Agreement and possible addendums relating to additional payments

At the September 8, 2022, meeting, the Committee requested that options be provided for Committee consideration, with additional funding options and a proposed amendment to the Interlocal Agreement.

There is approximately \$7.2 million remaining in the project funds with estimated remaining costs totally approximately \$11.2 to 11.5 million, leaving a gap in funding between \$3,963,721 and \$4,269,721.

Mark Mathers, Washoe County School District, clarified that the original \$26 million budget did not include a contingency. Mr. Korbolic shared the contract included generic site development estimates of approximately \$1.6 million that provided some contingency but there was not an official contingency amount included. There was discussion of the original terms of the contract and the manner in which Change Orders are used to access construction funds.

Mr. Korbolic provided an overview of three scenarios, with pros and cons, and, cost and project implications. Some cost elements are estimates with awareness of inflation and actual costs being higher. For each, it is assumed that:

- In FY23, construction of the Cold Springs and Red Peak Radio Sites will be completed.
- In FY23, Washoe County will pay L3Harris for all construction materials and equipment they have purchased to date.
- Final System Acceptance will be in Fiscal Year 2025-2026.

Mr. Mathers expressed concern with continuing with a model of project and contract management that doesn't hold Harris accountable to manage the cost or provide for cost-sharing, should increases occur. He questioned whether the Change Orders were used as a motion to proceed or a change in scope; or are they meant to cover labor and construction material increases. He spoke to the need to find a way to contain cost, risk and minimize the need for agencies to return to their governing bodies asking for addition budget. Mr. Korbolic clarified that for nearly every site there have been changes in scope to provide for previously anticipated work such as retaining walls, power, or solar. Washoe County has approached Harris with cost-sharing ideas such as a reduction in the markup fee. Another suggestion discussed was to move to a Construction Manager at Risk (CMAR) approach to better manage expenses.

Each of the scenarios provide for a delay in decision and contributions by modifying the schedule for site development with the possibility that larger sums will be necessary if construction costs are not spread out. There are unknown schedule impacts relating to sites requiring Bureau of Land Management (BLM) permitting. There was discussion of the timing for various sites based on permitting and land leases.

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David Curtis, Nevada Air National Guard, questioned why the CMAR method wasn't initially established. Mr. Korbolic shared the main issue was with Washoe County capacity.



Scenarios w/ Agency Contribution


S1 & S2 – Split cost over two years & cover balance in FY26

	FY23	FY24	FY25	FY26
Total Costs by FY	\$ 4,403,164.51	\$ 2,787,453.04	\$ 3,717,092.07	\$ 537,303.54
Cumulative Total -->	\$ 4,403,164.51	\$ 7,190,617.55	\$ 10,907,709.62	\$ 11,445,013.16
Fund Balance at end of FY	\$ 2,864,426.05	\$ 1,897,032.55	\$ (0.00)	\$ (0.00)
Agency Contributions		\$ 1,820,059.54	\$ 1,820,059.52	\$ 537,303.54

S3 – Pay as you go


	FY23	FY24	FY25	FY26
Total Costs by FY	\$ 4,403,164.51	\$ 3,814,809.04	\$ 2,689,736.07	\$ 537,303.54
Cumulative Total -->	\$ 4,403,164.51	\$ 8,217,973.55	\$ 10,907,709.62	\$ 11,445,013.16
Fund Balance at end of FY	\$ 2,864,426.05	\$ 0.00	\$ 0.00	\$ 0.00
Agency Contributions		\$ 950,383.00	\$ 2,689,736.07	\$ 537,303.54

*If contingency is not needed or only partially used, the FY26 contributions would be reduced by the unused amount.



Cost by Agency – S1 & S2

Agency	Radio IDs June 30, 2022	Percent Share June 30, 2023	Agency Contribution FY24	Agency Contribution FY25	Agency Contribution FY26	Total Agency Contribution FY24-FY26
Reno Tahoe Airport Authority	278	4.88%	\$88,814.56	\$88,814.56	\$26,219.13	\$203,848.25
US Drug Enforcement Agency	26	0.46%	\$8,306.40	\$8,306.40	\$2,452.15	\$19,064.94
Pyramid Lake Paiute Tribe	85	1.49%	\$27,155.53	\$27,155.53	\$8,016.64	\$62,327.70
City of Reno	1,310	22.99%	\$418,514.66	\$418,514.66	\$123,550.58	\$960,579.89
Reno Sparks Indian Colony	70	1.23%	\$22,363.38	\$22,363.38	\$6,601.94	\$51,328.70
City of Sparks	468	8.21%	\$149,515.16	\$149,515.16	\$44,138.68	\$343,169.00
Truckee Meadows Fire & Rescue	335	5.88%	\$107,024.74	\$107,024.74	\$31,594.99	\$245,644.48
Nevada System of Higher Education, UNR, TMCC	76	1.33%	\$24,280.24	\$24,280.24	\$7,167.82	\$55,728.30
North Lake Fire Protection District	113	1.98%	\$36,100.88	\$36,100.88	\$10,657.42	\$82,859.18
US Department of Veteran's Affairs	23	0.40%	\$7,347.97	\$7,347.97	\$2,169.21	\$16,865.14
Truckee Meadows Water Authority	106	1.86%	\$33,864.54	\$33,864.54	\$9,997.22	\$77,726.31
Washoe County School District	1,157	20.31%	\$369,634.70	\$369,634.70	\$109,120.62	\$848,390.02
Air National Guard	30	0.53%	\$9,584.31	\$9,584.31	\$2,829.40	\$21,998.01
Washoe County	1,620	28.44%	\$517,552.48	\$517,552.48	\$152,787.74	\$1,187,892.69
TOTAL	5,697		\$1,820,059.54	\$1,820,059.54	\$537,303.54	\$4,177,422.62



Costs by Agency - S3

Agency	Radio IDs June 30, 2022	Percent Share June 30, 2023	Agency Contribution FY24	Agency Contribution FY25	Agency Contribution FY26	Total Agency Contribution FY24-FY26
Reno Tahoe Airport Authority	278	4.88%	\$46,376.42	\$131,252.70	\$26,219.13	\$203,848.25
US Drug Enforcement Agency	26	0.46%	\$4,337.36	\$12,275.43	\$2,452.15	\$19,064.94
Pyramid Lake Paiute Tribe	85	1.49%	\$14,179.84	\$40,131.22	\$8,016.64	\$62,327.70
City of Reno	1,310	22.99%	\$218,536.38	\$618,492.94	\$123,550.58	\$960,579.89
Reno Sparks Indian Colony	70	1.23%	\$11,677.52	\$33,049.24	\$6,601.94	\$51,328.70
City of Sparks	468	8.21%	\$78,072.54	\$220,957.78	\$44,138.68	\$343,169.00
Truckee Meadows Fire & Rescue	335	5.88%	\$55,885.26	\$158,164.22	\$31,594.99	\$245,644.48
Nevada System of Higher Education, UNR, TMCC	76	1.33%	\$12,678.45	\$35,882.03	\$7,167.82	\$55,728.30
North Lake Fire Protection District	113	1.98%	\$18,850.85	\$53,350.92	\$10,657.42	\$82,859.18
US Department of Veteran's Affairs	23	0.40%	\$3,836.90	\$10,859.04	\$2,169.21	\$16,865.14
Truckee Meadows Water Authority	106	1.86%	\$17,683.10	\$50,045.99	\$9,997.22	\$77,726.31
Washoe County School District	1,157	20.31%	\$193,012.66	\$546,256.74	\$109,120.62	\$848,390.02
Air National Guard	30	0.53%	\$5,004.65	\$14,163.96	\$2,829.40	\$21,998.01
Washoe County	1,620	28.44%	\$270,251.09	\$764,853.86	\$152,787.74	\$1,187,892.69
TOTAL	5,697		\$950,383.00	\$2,689,736.07	\$537,303.54	\$4,177,422.61

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Mr. Korbolic shared that the Joint Operating Committees have the ability to decide to use fund balances within the 800 MHz funds, noting a certain amount of the fund balance needs to be retained for operational fund management. At a suggestion that the 800 MHz Infrastructure contributions could be increased, Mr. Korbolic cautioned that the State of Nevada had been generous in covering expenses relating to the Ophir site and providing for additional system improvements. He also reminded the Committee that the Debt Reserve Fund was intended to cover last year expenses but possibly could be considered. As that contribution is defined by the Interlocal Agreement, the Debt Service Council did not have issue with that consideration.

Mr. Korbolic asked each agency to review the draft [language for an addendum to the Interlocal Agreement](#) which is proposed to provide a not-to-exceed amount; the . He spoke in favor of being able to move forward with site construction as soon as they are possible.

Member Mathers asked to be provided a breakdown of the cost increases separating out the expenses resulting from scope change versus market implications. There was acknowledgment of the challenge with managing costs and construction timing. Member Cochran echoed Member Mathers request for additional clarifying information.

There was discussion of alternative contract, management, payment approaches and providing for the possibility of refunds.

6. **NEVADA SHARED RADIO SYSTEM PROJECT UPDATE** [For Discussion Only] – A review and discussion on the progress of the Nevada Share Radio System project including discussion on project schedule and impacts of the project specific to the Washoe County Regional Communications System. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services*

This item was tabled; no discussion occurred.

7. **P25 RADIO SYSTEM JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – The next meeting of the P25 Radio System Joint Operating Committee is scheduled for January 20, 2023.

- Special meeting in December meeting (Thursday)
- Preliminary Budgets

8. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Radio System Joint Operating Committee agenda. The P25 Radio System Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Radio System Joint Operating Committee as a whole.

There was no response to the call for public comment.

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9. ADJOURNMENT [Non-action item]

The meeting adjourned at 12:14 p.m.

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